



**APPLICATION REQUIREMENTS
CHECKLIST
AFTERNOON SCHOOL**

Name of Student: _____ Birthdate: _____
Current School and Grade Level: _____
Learner Reference Number (LRN): _____

Parent/Guardian

Name: _____ Contact No.: _____
Address: _____

How the parents got to know about Southridge?

Requirements Submitted:

- Duly Accomplished Admissions Form
- 2 pcs. recent 1" x 1" ID photo (Student)
- 1 pc. recent 1" x 1" ID photo colored (each Parent)
- Photocopy of the ***Church Marriage Contract*** of the Parents
- Photocopy of the Birth Certificate of the Student Applicant
- Photocopy of the Baptismal Certificate of Student Applicant
- Photocopy of Report Card*
**of Grade 5 and the most recently completed quarter or grading period of Grade 6*
- Sealed Recommendation Forms
- PAREF Statement of Principles/ Signed Parents' Undertaking
- Economic Survey Form (with the following supporting documents):
 - Photocopy of the Income Tax Return (ITR) of the parents or Certification of Exemption from Tax Payment
 - Photocopy of the latest payslip (for locally employed parents)
 - Photocopy of Contract of Employment and latest remittance slip (for OFW Parents)
 - Photocopy of the latest monthly bill: MERALCO, water bill, or phone bill